

APPENDIX IV: ARCHAEOLOGICAL GUIDELINES FOR MOUNDBUILDERS COUNTRY CLUB, MARCH 31, 1992

The purpose of these guidelines is to insure that the archaeological record of Octagon State Memorial will be preserved for future generations. They will, if followed regularly, provide the minimum necessary protection for the archaeological resources at Octagon. Any ground disturbance not considered explicitly in this document must be subject to the review and approval of the Ohio Historical Society. These guidelines will be subject to change and negotiation as new information on Octagon becomes available and as new situations arise.

I. ROUTINE MAINTENANCE

Routine maintenance consists of excavations or ground disturbance in areas which have an obvious history of previous disturbance. Routine maintenance can regularly be done without notification of OHS personnel. The following types of tasks are considered routine maintenance.

1. Edging sand traps and ornamental beds
2. Lawn maintenance - mowing and chemical application
3. Tree stump removal
4. Ornamental plantings within existing beds
5. Replacing fence posts or other posts when the original hole is used.
6. Filling of low or rough areas or divots as long as on-site excavated fill dirt is not used
7. Repair of pilot valves in the irrigation line
8. Repair or replacement of existing paths
9. Lawn and green maintenance restricted to the sod layer

This list will be expanded as our knowledge of the extent of prior disturbance at Octagon increases.

II. EMERGENCY REPAIRS

An emergency exists when there is a waterline break or other failure of an existing below-ground fixture. When an emergency repair requiring digging is needed, the grounds manager should notify OHS by phone. Call the site manager or archaeologist at 787-2476 or 344-1920. Leave a message if there is no answer. OHS staff will respond when and if they can.

In the meantime the MCC staff should proceed with the repair. We ask that they leave the excavation open for as long as possible and that the excavated material not be relocated so that OHS personnel can examine both. Failure of OHS staff to respond is not reason to delay the repair. It will be the responsibility of the OHS staff to observe the excavation once they are notified.

III. GOLF COURSE IMPROVEMENTS

Golf course improvements include any activities which involve ground disturbance not covered by routine maintenance or emergency situations. These activities will require written application to OHS for permission. In many cases they may require approval of our Board of Trustees. In some cases they may require archaeological testing. If testing is required the cost will be borne by the Moundbuilders Country Club. The following things will require written application.

1. New structures 2. Any incursion into the earthworks 3. Digging in undisturbed areas (i.e., areas currently in turf with no evidence of recent disturbance) more than 6 inches deep and/or covering more than 20 square feet 4. Planting new trees 5. Any building, course changes, or other activity of the Moundbuilders Country Club staff involving ground disturbance not covered by the above specifications

Application should be made to:

Site Operations Department
Ohio Historical Society
1982 Velma Avenue
Columbus, Ohio 43211

IV. ARTIFACTS

Any artifacts, whether prehistoric flint tools or historic coins, bottles, or other items discovered on the grounds of the Octagon State Memorial are the property of the Ohio Historical Society and must be reported and turned over to the OHS staff for proper documentation and preservation.